**Format for Weekly Status Report**

Project Name:

Status Report Date:

Weekly Working Hour:

Pending Module’s:

Done Module’s:

Weekly Project Status Report:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Student Name | Task | Days Required to Complete | Next Task(Module, Design, Code etc) | Task Completed? | No of Employee Working on Task | Working on Task in Hour |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

Any Reason:

Any Issues:

-

**Example**

**Weekly Status Report**

Project Name: Vraj Enterprise

Status Report Date: 20/02/2015

Weekly Working Hour: 36 Hour’s

Pending Module’s:12

Done Module’s: 2

Weekly Project Status Report:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Student Name | Task | Days Required to Complete | Next Task(Module, Design, Code etc) | Task Completed? | No of Employee Working on Task | Working on Task in Hour |
| Rakesh | Custom language features (Coding) | 2 | Contact Form(Coding) | N | 2 | 6 Hour |
| Mihir | Product Design(css stylesheet) | 3 | About us | N | 2 | 6 Hour |

Any Reason:

1. For Brass Part Website

Any Issues:

-